



The meeting of the Board of Trustees of the Middletown Township Public Library was held on September 21, 2016 at the Middletown Main Library. At 7:00 pm Ms. LaTona opened the meeting in compliance with the Open Public Meetings Act with Roll Call.

Present:

X Siebert X Nelsen X Siwiec X Vitkansas X VanNest
___ Berson ___ Altobello ___ Monaghan X Perry

Absent: Monaghan, Berson, Altobello

Also in attendance: X Armen McOmber X Kim Rinaldi X Wendy LaTona

Salute to the Flag

At this meeting, Mr. Perry served as Pro-Temp secretary as Mr. Vitkansas served as Board President in the absence of the President and Vice President.

The Board congratulated, photographed and discussed with Nicole Perez, Conover Wihtol Scholarship recipient her future plans as she studies for her MLIS in Library Science.

Public Session –None

Approval of August 2016 Regular/Executive Session Minutes: Mr. Perry motioned to accept the Regular Session/Executive Session minutes from the August 17, 2016 Board of Trustees meeting, seconded by Mr. Siebert and carried unanimously with abstentions from Siwiec and Nelsen.

At 7:45pm, Mr. Vitkansas executed the Closed Session resolution to discuss pending negotiations, concerning collective bargaining agreement with Local 1032, discuss of pending or anticipated litigation or contract negotiations other than the collective bargaining contract that the Board may become a party of, and would not last more than 20 minutes, motioned by Mr. Perry and seconded by Mr. Siebert, and carried unanimously.

At 7:55pm, Mr. Siebert motioned to return to Regular Session, Mr. Perry and carried unanimously.

As a result of Executive Session the Board as a whole motioned and approved the new language that would be proposed and voted on by the Local Union 1032 on September 20, 2016 regarding Sunday OT procedures and Comp Time.

Financials:

Ms. Rinaldi informed the Board that the Two River Community Bank Certificate of Deposit CD was moved into a Two River Business Savings account had been completed. Mr. Perry motioned to accept all the financials as submitted including the 2016 Voucher lists, 2016 Overview Checks as well as the Financial Reports as of 8/31/16, the Statement of Financial Assets dated 9/1/16, seconded by Mr. Siebert and carried unanimously by roll call vote.

Correspondence:

- Mr. Siebert submitted a letter of resignation as he was moving out of the township and would be no longer eligible to serve on the Library Board. He thanked the Board for his time served.
- Letter of resignation submitted by Scott Kushner. Ms. Rinaldi informed the Board that Andy Persons, PT IT took over Scott's full-time position but that there would still be a gap in the Reference department coverage as Mr. Kushner was the only employee that held a dual title at the library. (Combination of IT/Librarian)

President, Finance or Personnel Committees Report: None

Director's Report: (as submitted – see attached).

New Business:

- Mr. Siebert nominated Mr. Perry as new Treasurer of the Middletown Township Public Library, seconded by Mr. Siwec and carried unanimously.
- Mr. Perry attended the Trustee Institute in West Windsor and reported it was interested and how he was impressed with how libraries are embracing technology. Mr. Perry also discussed his support of the New Jersey Library Construction Bond Act and the importance of libraries, their roles in the community and how many need to be ADA compliant.
- Mr. Siebert motioned for the library to support a silver sponsorship toward Middletown Day, seconded by Mr. Perry and carried unanimously.
- Resolution 2016-30** – made by B. Siebert to promote Andrew Persons from PT to FT IT Computer Service Technician at a new salary of \$54,454.40 seconded by D. Siwec and carried unanimously by roll call vote.
- Resolution 2016-31** – made by B. Siebert to hire Andrew Bazuk as a Building Maintenance Worker at an hourly salary of \$11.00 per hour effective September 6, 2016, seconded by D. Siwec and carried unanimously by roll call vote
- Resolution 2016-32** – made by L. Nelsen to hire Joann Dugan as a Page at an hourly rate of 8.38 per hour effective September 21, 2016, seconded by D. Siwec and carried unanimously by roll call vote.
- Resolution 2016-33** made by T. Perry to support the New Jersey Library Construction Bond Act, seconded by B. Siebert and carried unanimously by roll call vote with an abstention from J. VanNest.

Ms. Rinaldi navigated and demonstrated some features of the new library website that was launched earlier that week to the Board. She thanked all who collaborated on this two year project, including, Scott Kushner, Kristen North, Katherine Kotacska, Megan Wiannecki, Stephanie Chadwick and Joyce Murphy.

Public Session: None

For the Good of the Order:

- L. Nelsen: Expressed his appreciation of the Director and staff for what they provide to the community.
- B. Siebert: Expressed it has been truly fun being on the Board, and wished the library Trustees good luck in the future and asked that all remain library advocates.
Mr. Siebert also mentioned that the parking lot was in need of restriping. (Ms. LaTona to follow up with Ted Maloney)
- D. Siwec: Thanked Mr. Siebert for all his efforts while on the Board. Mr. Siwec also requested a small flag be placed in the Community room so when the room is split they will have a flag to look at when saluting.
- L. Nelsen: Thanks Mr. Siebert for his time served. Mr. Nelsen inquired when the library would have its 2017 funds. Ms. Rinaldi: Mid October. Mr. Nelsen: complimented the 2016 financials and how Ms. Rinaldi was doing a great with the finances.
- J. VanNest: Explained that he abstained from the NJ Library Construction Bond Act Resolution as a public official he is to stay out of politics. He informed Mr. Perry that he needed to see him to be bonded as the new Treasurer of the library. Mr. VanNest also thanked Mr. Siebert for being part of the big changes at the library and wished him God Speed in the future.
- K. Rinaldi: Ms. Rinaldi informed the Board that Ms. Strbo was successful in reaching out to all principals of the Board of Ed regarding the library and its programs.

At 8:25pm, Mr. Siebert motioned to adjourn, seconded by Mr. Perry and carried unanimously.

Respectfully Submitted,

Tony Perry
Pro-Temp Secretary
September 21, 2016