



MIDDLETOWN TOWNSHIP PUBLIC LIBRARY

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Reorganization/Regular Board Meeting Agenda January 18, 2017

I. CALL TO ORDER

A. MISSION STATEMENT:

The Middletown Township Public Library is a civic institution that provides materials, ideas, information, technology and cultural opportunities to enrich, empower and educate.

B. STATEMENT OF ADEQUATE NOTICE

The January 18, 2017 meeting of the Middletown Public Library Board of Trustees is called to order. Adequate notice of this meeting was published in the Two River Times on January 5, 2017 and posted in the Library, on the Library website and at Town Hall on Friday, January 13, 2017, in accordance with the Open Public Meetings Act.

C. Appointments:

*Peter Smith reappointment Superintendent's Designee
James VanNest reappointment Mayor's Alternate
Appointment of Board of Trustee Seat VIII – Welcome –New Board Member
Appointment of Board of Trustee Seat VI – Welcome –New Board Member*

D. ROLL CALL

*Fox _____ Bucco _____ Vitkansas _____
Berson _____ Siwiec _____ VanNest _____
Lucchese _____ Smith _____ Perry _____*

Also in attendance: Armen McOmber _____ Rinaldi _____ LaTona _____

E. Pledge of Allegiance

II. Appointment of the Library Board Attorney

2017-01 Resolution Appointing the Library Board Attorney

III. Election of President

At this time it is necessary for the Library Board to nominate and elect a President for 2017.

IV. Election of Vice President

At this time it is necessary for the Library Board to nominate and elect a Vice President for 2017.

V. Election of Treasurer

At this time it is necessary for the Library Board to nominate and elect a Treasurer for 2017.

VI. Election of Secretary

At this time it is necessary for the Library Board to nominate and elect a Secretary for 2017.

VII. Public Session on Agenda items - Statement to the Public

The Board encourages public participation. Individuals wishing to address the board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Each speaker is asked to speak no longer than five [5] minutes and limit their remarks to items on the meeting agenda. The Board may not respond to questions during the public participation portion.

VIII. Approval Minutes

- December 14, 2016 Regular Session Minutes
- December 14, 2016 Executive Session Minutes

IX. December Financial Reports – Action

- A. Voucher List of Bills
- B. Overview 2016, 2017 Checks
- C. Financial Report as of 12/31/16
- D. Statement of Financial Assets of 1/1/17

Correspondence

- Letter of Submission from Kristen North
- Retirement Letter, Denise Sandford

X. Reports from 2016 Committees

- A. President
- B. Finance Committee
- C. Personnel Committee

XI. Report from the Director

XII. 2017 Library Budget Approval – Resolution 2017-13

XIII. New Business – Purchasing Resolutions

- 2017-02- Resolution for Approved 2016 Vendor List for Services under \$17,500 Annually
- 2017-03- Resolution for Official Banking Institutions
- 2017-04- Resolution to “Buy Middletown” Purchasing
- 2017-05- Award Contract - MidWest Tape
- 2017-06- Award Contract - Baker & Taylor
- 2017-07- Award Contract - OCLC
- 2017-08- Award Contract - Gale/Cengage Learning
- 2017-09- Award Contract - ProQuest
- 2017-10- Award Contract - Brodart Co. (Books)
- 2017-11- Award Contract – Overdrive
- 2017-12- Award Contract- ByWater

XIV. Appointment of 2017 Standing Committees

- Personnel Committee
- Finance Committee
- Strategic Planning Committee
- Conover Wihtol Committee

XV. Public Session

XVI. Good of the Order

XVII. Adjournment