



## MIDDLETOWN TOWNSHIP PUBLIC LIBRARY

55 New Monmouth Road ♦ Middletown, NJ 07748  
Phone: 732-671-3700 ♦ Fax: 732-671-5839

**REVISED**

**Regular Board Meeting Agenda  
December 16, 2015 – 7:00pm**

### **CALL TO ORDER**

#### **A. MISSION STATEMENT**

The Middletown Township Public Library is a civic institution that provides materials, ideas, information, technology and cultural opportunities to enrich, empower and educate.

#### **B. STATEMENT OF ADEQUATE NOTICE**

The December 16, 2015 meeting of the Middletown Public Library Board of Trustees is called to order. Adequate notice of this meeting was published in the *Asbury Park Press* on January 8, 2015 and posted in the Library, on the Library website and at Town Hall on Friday, December 11, 2015, in accordance with the Open Public Meetings Act.

#### **C. ROLL CALL**

Siebert \_\_\_\_\_ Nelsen \_\_\_\_\_ Vitkansas \_\_\_\_\_ Altobello \_\_\_\_\_  
Siwec \_\_\_\_\_ Berson \_\_\_\_\_ Monaghan \_\_\_\_\_  
Breen \_\_\_\_\_ VanNest \_\_\_\_\_

Also present: McOmber \_\_\_\_\_ Rinaldi \_\_\_\_\_ LaTona \_\_\_\_\_

#### **D. Salute to the Flag**

#### **E. Approval of November 18, 2015 Regular Session minutes**

### **I. Public Session on Agenda items**

#### **Statement to the Public**

The Board encourages public participation. Individuals wishing to address the board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Each speaker is asked to speak no longer than five [5] minutes and limit their remarks to items on the meeting agenda.

The Board may not respond to questions during the public participation portion.

### **II. President's Report**

### **III. 2015 Financial Reports – Action**

- A. 2015 Voucher List
- B. Overview 2015 Checks
- C. Financial Report as of 11/30/15
- D. Statement of Financial Assets of 12/1/15

### **IV. Correspondence –None submitted**

### **V. Director's Report**

**VI. Committee Reports: Finance/Personnel**

**VII. Old Business:**

- A. Second Reading -2016 Budget
- B. Second Reading – Safety Manual

**VIII. New Business:**

- A. First Reading – Donations Policy 3:01

**IX. Executive Session**

**X. Regular Session**

**XI. Public Session**

**XII. For the Good of the Order**

**XIII. Adjournment**